

Special Admissions for International Students

In order to promote and foster a stimulating international atmosphere, the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology, has set aside a minimum quota for international student admissions to its Master's Program and Doctoral Program, and invites prospective applicants from all over the world.

1. Minimum Quota for the Master's Program and Doctoral Program

The Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology, has two departments in Master's Program and one department in Doctoral Program.

A minimum quota of 10 international students are allocated for admission to the Master's Program every academic year (April-March or October-September) and 36 students (including Japanese students) are allocated for admission for Doctoral Program every academic year in the department.

【The Master's Program】

Department of Biological Functions and Engineering

10 for Master's Program

Division of Green Electronics

Division of Biological Mechanics

Division of Environment-Conscious Chemistry and Bioengineering

Division of Physiological and Biochemical Adaptation

*Division of Green Technology

Department of Human Intelligence Systems

10 for Master's Program

Division of Human Intelligence and Machines

Division of Intelligent Systems and Emergent Design

Division of Human Interaction and Brain Functions

Division of Human Behavioral Sciences

*Division of Human Technology

* The courses of study in the Chartered Divisions may involve a research activity at the respective home institutions of the thesis advisors.

【The Doctoral Program】

Department of Life Science and Systems Engineering

36 for Doctoral Program (including Japanese students)

Division of Green Electronics

Division of Biological Mechanics

Division of Environment-Conscious Chemistry and Bioengineering

Division of Physiological and Biochemical Adaptation

*Division of Green Technology

Division of Human Intelligence and Machines

Division of Intelligent Systems and Emergent Design

Division of Human Interaction and Brain Functions

Division of Human Behavioral Sciences

*Division of Human Technology

* The courses of study in the Chartered Divisions may involve a research activity at the respective home institutions of the thesis advisors.

2. Master's Program and Doctoral Program

The Master's Program at the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology, requires a minimum of one academic year of registered study duration, and under a normal course of study, it takes two academic years to complete.

Upon successful completion of the course work, students are required to write their Master's Thesis, under supervision of their faculty thesis advisors. After filing the final copy of the Master's Thesis, a Master's degree will be conferred on the scheduled conferral date of each academic year.

The Doctoral Program at the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology, requires a minimum of two academic years of registered study duration and under a normal course of study, it takes three academic years to complete.

3. Eligibility for Special Admission

Applicants for this Special Admission must be non-Japanese nationals who already have, or who will be able to obtain, a Status of Residence ("College student") that does not hinder the matriculation under The Japanese Immigration Control and Refugee Recognition. In order to qualify for admission the applicant must meet one of the following conditions:

Eligibility for Master's program

- (A) Applicants who have completed or will complete 16 years of formal institutional education outside of Japan by the beginning date of academic year.
 - (B) Applicants who have completed or will complete 16 years of formal correspondence course outside of Japan by the beginning date of academic year.
 - (C) Applicants who have been awarded a degree equivalent to a bachelor's degree or are expected to be awarded such by March 2019 (Applicants applying for October 2018 admissions must graduate by September 2018) from a course that has a minimum period of 3 years (including completion of course by taking classes in distance learning education in Japan conducted by the overseas school, and completion of course at an educational facility positioned in the foreign school education system that has received designation as described below) from an overseas university or other overseas school (limited to those that have received an evaluation by a person who has received certification from the overseas government or related institute regarding the comprehensive situation of the educational research activities, etc., or those with equivalent evaluation designated separately by the Minister of Education, Culture, Sports, Science and Technology).
 - (D) Applicants have completed 15 years of formal institutional education outside of Japan, and their credits earned through achieving outstanding academic results can be recognized by the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology.
 - (E) Applicants who have reached the age of 22 or will become 22 years old by the beginning of the academic year and one who is recognized by our university's entrance screening committee to have the same academic ability or higher than that of a student who has completed university education.
- ※1 Applicants using qualifications (C) must prove that they have completed or are expected to complete a course at a university etc. that has been evaluated by one of the following institutes designated by Kyushu Institute of Technology regarding the comprehensive situation such as educational research activities, etc.

If the university has not been evaluated by one of the above institutions, applicants must file their application with qualifications (E).

※2 Applicants under the eligibility (D) or (E) above must consult the Admissions Office for individual qualification by a postal letter by one of the following deadlines.

The 1st selection, Friday, May 18, 2018: The 2nd selection, Friday, July 6, 2018: The 3rd selection, Monday, August 20, 2018: The 4th selection, Friday, December 14, 2018.

Eligibility for Doctoral program

- (A) Applicants who have completed or will complete formal institutional Master's program outside of Japan by the beginning date of academic year.
- (B) Applicants who have completed or will complete formal correspondence course Master's program outside of Japan by the beginning date of academic year.

Applicants who have conducted research for 2 years or more at a university or research institute, after graduation or after completing 16 years of education outside of Japan, and are deemed by our Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology to have the academic ability equivalent to that of one who has completed Master's program or specialized degree based on the research done.

Applicants who have completed a course of study, and have obtained a Master's degree or its equivalent with the United Nations group of Universities.

Applicants who have reached the age of 24 or will become 24 years old by the beginning of the academic year and one who is recognized by our university's entrance screening committee to have the academic ability equivalent to that of a student who has completed the Master's degree or specialized degree course,

- (C) Applicants have completed formal institutional 16years education outside of Japan, and their earned credits are deemed to be equivalent to the Master's program by the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology.

- (D) Applicants are deemed by the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology, to possess an academic achievement equivalent to or higher than those of who have completed Master's program within Japan.

Applicants under the eligibility (C) or (D) above must consult the Admissions Office for individual qualification by a postal letter by one of the following deadlines.

The 1st selection, Friday, May 18, 2018: The 2nd selection, Friday, July 6, 2018:
The 3rd selection, Monday, August 20, 2018: The 4th selection, Friday, December 14, 2018.

4. Application Deadlines, Selection Interviews, and Decision Announcements

There are four selection periods in a year. Applicants are required to take a selection interview on the designated date, which may include oral examinations of their academic achievement. The schedules of each application deadline, selection interview, and decision announcement for admissions in the academic year of 2018 are as follows:

The 1st selection : application deadline: Thursday, June 14, 2018

Term: April- March or October- September

selection interview: 1) Saturday, June 30, 2018

(at Wakamatsu Campus)

2) Friday, June 29, 2018 (at Tokyo)

Announcement of results : Friday, July 6, 2018

The 2nd selection: application deadline: Friday, August 3, 2018

Term: April- March or October- September

selection interview: Saturday, August 25, 2018

Announcement of results: Tuesday, September 4, 2018

The 3rd selection: application deadline: Wednesday, September 12, 2018

Term: April- March

selection interview: Saturday, September 29, 2018

Announcement of results: Friday, October 5, 2018

The 4th selection: application deadline: Thursday, January 17, 2019

Term: April- March

selection interview: Saturday, February 2, 2019

Announcement of results: Friday, February 8, 2019

If you have any questions regarding interview examination for international students, please contact Admission Office of Graduate School of Life Science and Systems Engineering(LSSE) by sending an e-mail to(sei-nyushi@jimu.kyutech.ac.jp).

The academic year of the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology, begins from April and ends in March. Although applications is divided into four separate selections an academic year, students can only be admitted in October 2018 or in April 2019.

Only one application may be submitted for each selection; multiple applications for each selection will not be processed. It is possible to indicate alternate preferences for the major area of study (department, division, and supervisor's name) in your application during each selection.

Those who are not granted their admissions in previous selection may re-apply for a later selection, but must re-submit a completed set of updated application materials, including the payment of the application fee listed in Section 5.

In each selection, a completed set of the application materials must be submitted in person during the office hours (9:00 a.m. – 4:00 p.m. Japan Standard Time, Monday to Friday, except for national holidays), or by a REGISTERED EXPRESS packet (in the A4-sized envelope provided in this booklet if mailed within Japan) through postal or courier mail service, and must be RECEIVED (NOT POSTMARKED) by the Admissions Office by each application deadline.

Submit a complete set of the application materials to:

Admission Office, Graduate School of Life Science and Systems Engineering
Kyushu Institute of Technology
2-4Hibikino, Wakamatsu-ku, Kitakyushu
808-0196 JAPAN

Application results will be announced on the website (<http://www.kyutech.ac.jp>) of Kyushu Institute of Technology at 10:00 am. Japan Standard Time on the scheduled date for each selection mentioned and each applicant will also be notified by a registered express postal mail sent out on the same day.

5. Application Materials

For each application, applicants must submit a complete set of the following materials:

1. Application form
2. Statement of purpose
3. Payment of application fee
4. Interview ticket and Photo File Card
5. Certificate of degree
6. Transcript of Academic Records
7. Master Thesis and its Abstract (For applicants to Doctoral Program only)
8. Return Address Label

Note: Application form, Statement of Purpose, Interview ticket and Photo File card can be downloaded from our home page. Submit all application materials to the Admissions Office by the respective deadline (as stated in number 4), in person or by a REGISTERED EXPRESS mail through postal or courier service. Unless otherwise noted, all the materials must be prepared in Japanese or English, typed or printed clearly (in Roman block alphabets if in English), except for signatures. For dates and figures, use Arabic numerals and Gregorian calendar system; illegible application may not be processed.

(A) Guide lines of Application Form

APPLICATION:

- (i) Check Master's Program, or Doctoral Program where appropriate
- (ii) Put one of the selections period from the options stated in NO. 4.
- (iii) Fill in the last digit of the academic year you would like to be considered for admission. Leave the number box blank, which is for office use only.

PREFERENCES FOR THE MAJOR AREA OF STUDY:

Fill in your preferences for the major area of study (department, division, and supervisor's name) A total of up to a maximum of 3 choices can be made for your alternate

preferences. For students applying to the Masters Program during the 1st and 2nd selection, you are only allowed to select 1 department in your preferences for the major area of study.

BIOGRAPHICAL INFORMATION:

- (i) Fill in your full name in Roman alphabets.
- (ii) Fill in your full name in native script if applicable.
- (iii) Fill in your legal nationality (citizenship).
- (iv) Date of birth (day/month/year) in Gregorian calendar system.
- (v) Fill in your first native language, and second language if you are multilingual native speaker.
- (vi) Check the box against your gender.
- (vii) Fill in your current mailing address, telephone number, and active e-mail address .

All the announcement and related documents will be mailed to the stated address.

ACADEMIC INFORMATION:

List all the colleges or universities, including postgraduate institutions if any, that you have attended or are currently attending, with the name of institution, their location, periods of your enrollment (year and month), field of study, types of degree received/expected and dates.

List all primary and secondary educational institutions you have attended, with their location, and periods of your enrollment.

Fill in the total duration of your formal institutional education, through the primary education to the latest institution. If the duration of your formal institutional education is less than 16 years at the end of March 2019, you need to consult the Admission Office for your individual qualification in advance before application.

List academic honors, fellowships, and other awards or recognitions you have received, if any. Also, list your publications, original works of arts, and/or graduation thesis, if any.

Evaluate your language proficiencies for Japanese and English.

If you have arranged to have a Letter of Recommendation, fill in your recommender's information (name, title, institution/affiliation, and contact address).

Hand printed signature and date is required to prove that you have read and understood the terms and conditions as stated. The application form without the signature and the date will not be processed.

(B) Statement of Purpose

Fill in your full name in Roman alphabets as it is written in the Application Form. Select either the Master's Program or Doctoral Program and indicate the selection period according to your Application Form. Fill in the last digit of the academic year you are

applying for admission. Leave the number box blank, which is for office use only. Fill in your preferences for the major area of study (department, division, and supervisor's name), as provided in the Application Form.

Please indicate appropriate reasons for applying, and brief explanation of your study and research interests and their relation to your previous academic experiences and/or future professional/academic goals. The detailed statement of purpose is essential for our decisions regarding your admission. The summarized detail MUST fit in the provided space. Use 12 point typeface font size and it can be single-spaced. Signature and date are required at the bottom of the form.

(C) Payment of Application Fee

The Application Fee is 30,000 Japanese Yen. Once the application is processed, the application fee is non-refundable under any circumstances.

(D) Payment method ※Limited to applicants residing abroad

Please pay with a credit card (VISA , MasterCard , MUFG , DC , UFJ , or NICOS) from the Internet settlement site (<http://e-apply.jp/e/kyutech/>) or by Internet payment of China Union Pay settlement , print out “Payment Completion Notice,” and submit it together with application materials.

About the deadline for payment of each selection, please check with the Admission Office of Graduate School of Life Science and Systems Engineering (LSSE) by e-mail (sei-nyushi@jimu.kyutech.ac.jp) in advance.

(E) Photo-IDed Interview Ticket and Photo File Card

All applicants must submit the Photo-IDed Interview Ticket and the Photo File Card.

Fill in your full name, and your *first* preference for the major area of study (department and division only) on the ticket and the file card provided in this file. Paste a photograph into each of the designated square (4.5 cm by 4.5 cm: approx. 1.8” by 1.8”), securely with your full name and your *first* preference for the major area of study (department and division) written on its back. Do not staple or use adhesive tapes/seals.

The photographs must be taken within 3 months prior to the submission, and clearly show your face from the straight front as in your passport, sized to fit the designated square. Those deemed inappropriate for identification purposes will not be accepted.

(F) Certificate of Degree (Expected)

Submit an original certificate of the degree or diploma of your highest education, issued officially with the seal or the signature of the issuer. No photocopies are accepted. If you at the time of application are completing, but have not yet completed 16 years of formal institutional education, submit an official certificate of degree expectation issued with the

seal or the signature of the issuer. Admission is conditional until submission of the final certification of the degree, and the final certificate must be furnished before registration. Provide a translation into Japanese or English verified by a third-party authority, if issued in other languages.

(G) Transcript of Academic Records

Submit an original transcript of the recent academic records including the latest academic year enrolled. Photocopies are not accepted. An original transcript must be issued officially with the seal or the signature of the issuer, indicating the grading system used. If you are at the time of application, completing, but have not yet completed 16 years of formal institutional education, the final transcript must be furnished before registration. Admission is conditional upon final certification of the transcript is received. Provide a translation into Japanese or English verified by a third-party authority, if issued in other languages.

(H) Master Thesis and its Abstract (For applicants to Doctoral Program only)

Applicants for Doctoral Program should submit a copy of Master Thesis, accompanied with its abstract in English. Those who received a master's degree from an institution where completion of thesis writing is not a requirement, send copies of any sample works that represent your master's study, together with abstracts for these works in English.

(I) Return Address Labels

Fill in your name and mailing address on the labels provided in this file. If other than in roman alphabets are appropriate for domestic postal services to secure the delivery, suitable scripts can be used, except for the country name that must be written in English with roman block capitals. These labels are used for mailing your interview ticket, decision announcement, and/or registration materials; we are not responsible for any non-delivery.

All of the above materials must be submitted in a complete set.

6. Recommendation

Applicants are strongly encouraged, to submit a Letter of Recommendation, with a Recommendation Form provided in this file.

Recommendation Form

Fill in applicants full name, program and selection period with the academic year. Please ask your recommender to fill out the other information required in the recommendation form and to return it to you with his/her letter of recommendation in an envelope sealed with his/her signature across the seal.

Letter of Recommendation

Ask your recommender to write a letter of recommendation for you with official letter-headed papers of his/her institution, preferably in the A4 paper-size or US letter-size. The letter of recommendation must be sealed in the same envelope with the completed recommendation form, with the recommender's signature across the seal.

The envelope must not be opened, and should be submitted by the applicant to the Admissions Office with all the other application materials in a complete set. If it is against the policy of the institution of the recommender, the recommender can send it directly to the Graduate School of Life Science and Systems Engineering, Kyushu Institute of Technology, separately from your application materials, but it must be received by the deadline for the consideration. The recommender should be a faculty member of the applicant's last attended educational institution, who are most acquainted with your past academic works. Otherwise, consult the Admissions Office in advance before application.

7. Projected Incurring Fees

The following fees are required for registration. The registration procedures and deadlines will be notified to those who are accepted for the enrollment. Listed below are the current projected amount, and subject to change by national legislation.

(1) Admission Fee: 282,000 yen (per enrollment)

It is waived for the students with The Japanese Government (The Ministry of Education, Science, Sports, and Culture) Scholarship System.

(2) Tuition Fee : 267,900 yen (per semester)

The tuition fee is the same for all semesters, unless revised by national legislation. It is waived for the students with The Japanese Government (The Ministry of Education, Science, Sports, and Culture) Scholarship System.

(3) Academic Insurance Fee: 1,750 yen (Master's Program), 2,600 yen (Doctoral Program)
(per enrollment)

It covers injuries afflicted through educational activities and schooling.

(4) Miscellaneous: 10,000 yen (per enrollment)

8. Other information

- (1) To find out more about our Graduate School of Life Science and Systems Engineering, you can look up our web page at <http://www.kyutech.ac.jp/>
- (2) For applicants who are required to take a selection interview, detailed information and instructions will be mailed with the Photo-IDed Interview Ticket.
- (3) Please be sure to bring the Interview Ticket to identify yourself for the interview.
- (4) Application materials for each consideration cannot be revised or re-submitted, once processed.
- (5) The application fee is non-refundable, and the application materials cannot be returned under any circumstances.
- (6) Upon registration, accepted students are required to submit a Health Certificate, covering the items designated in the application for The Japanese Government (The Ministry of Education, Science, Sports, and Culture) Scholarship System.
- (7) If any of the information provided in your application is found to be false, your admission will be canceled even after the acceptance.